

## Heart Research UK and Subway® Healthy Heart Grant Frequently asked questions

### 1. Eligibility Criteria

#### What is the Healthy Heart Grant (HHG) available for?

The Healthy Heart Grant is only available for projects that actively promote heart health or reduce the risk of heart disease through primary or secondary prevention.

We are always on the lookout for novel ways to encourage people to look after their hearts and promote positive lifestyle changes.

#### What type of organisation is eligible to apply for a Healthy Heart Grant?

Only community or voluntary organisations, registered charities or other not for profit organisations may apply. In exceptional circumstances, where a project has a very strong heart element applications may be considered from researchers.

Private enterprise and government, local authority, public sector or organisations funded with public money cannot apply.

#### What equipment costs can be claimed?

Maximum funding for equipment is available for the lower of either 50% of the total grant amount or £2,000.

Eg

If applying for £10,000, equipment costs can be for a maximum of £2,000

If applying for £3,000 equipment costs can be for a maximum of £1,500

For more details on equipment funding please see Section 5 of the HHG Terms and Conditions.

#### Can salaries be claimed?

No more than 50% of the total grant amount requested can be allocated to salaries. This amount is inclusive of multiple staff roles.

Eg.

If £8,000 is requested and an administrator, a project lead and a subject specialist is required for delivering a project the combined maximum for salaries is £4,000.

#### How long can a Healthy Heart Grant project run for?

Projects must run for a minimum of six months and generally no more than 12 months.

#### Do you fund existing or continuation projects?

No. Grants are available for new innovative projects and not something you already do or want to continue.

#### We are a Cardiac rehabilitation group – can we apply for a HHG?

Heart Research UK would not fund the continuation of a Cardiac Rehabilitation group. However we would accept applications for a new innovative project to promote heart health for people affected by heart disease and their families.

**We have a project that meets the criteria, but the beneficiaries would be throughout the UK. What is your policy regarding national charities applying for more than one region?**

In order to demonstrate impact on reducing heart disease we expect that applicants have an in depth knowledge of the specific needs and demographics of the region for which they are applying. It is expected that project activities specifically address the problems within their area.

For these reasons we do not anticipate that an organisation would submit the same application for the same project over multiple regions. However, organisations may submit different applications for more than one region in one grant year round, assuming that each application addresses the needs of that area and cohort.

**I cannot see application dates for my Heart Research UK and Subway® region, can I still apply?**

Regions receiving Heart Research UK and Subway® HHG funding is dependent on the amount raised in the previous year. It is not always possible to award a grant in each region every year.

**I cannot see my town/city on the Subway® region list, can I still apply?**

The list provided is a guide and not an exhaustive list of all eligible regions. If you cannot see your town/city you may still be able to apply. Get in touch with our friendly Healthy Heart Team at [healthyheartgrants@heartresearch.org.uk](mailto:healthyheartgrants@heartresearch.org.uk) to find out which region you are in.

## 2. Budgets

**What equipment costs can be claimed?**

Maximum funding for equipment is available for the lower of either 50% of the total grant amount or £2,000.

Eg

If applying for £10,000, equipment costs can be for a maximum of £2,000

If applying for £3,000 equipment costs can be for a maximum of £1,500

For more details on equipment funding please see Section 5 of the HHG Terms and Conditions.

**Can salaries be claimed?**

No more than 50% of the total grant amount requested can be allocated to salaries. This amount is inclusive of multiple staff roles.

Eg.

If £8,000 is requested and an administrator, a project lead and a subject specialist is required for delivering a project the combined maximum for salaries is £4,000.

**My project costs more than £10,000, can I still apply?**

Yes, we accept applications for project which costs more than £10,000 to deliver in total, however the maximum Heart Research UK will award is £10,000.

Please ensure you clearly state the whole project budget in the budget section and demonstrate who will cover which costs. If another funder is involved or gift in kind is being provided please explain clearly in the space provided on the form.

**If my project is successful, when will I receive payment?**

Funding is paid in arrears in three to four stages on condition that the Healthy Heart Team have received relevant evidence of outcomes and an appropriate invoice. Your organisation should be in a position to start and sustain your project until funds are released.

## 3. Application Process

**Can I send my application by e-mail?**

No. Only submissions via the online form will be accepted.

**Who can submit an application?**

The organisation is the Grant Applicant and as such, the Grant Application Form, Terms and Conditions and any offer of a Grant award is made with the organisation and not an individual representative of the organisation. The individual submitting the application on behalf of the organisation should be the primary contact for correspondence via email regarding the Grant application.

### When can I apply for a Healthy Heart Grant?

The online application form will only be available during the application period. Applications cannot be submitted outside of the specified timeframes.

Heart Research UK and Subway® HHGs are available regionally across the year. Please check the relevant dates for your region.

### How do I apply for a Healthy Heart Grant?

Heart Research UK operates a paperless application process for our Healthy Heart Grants. Applicants can submit their application online using the form on our website.

If you experience any problems submitting your form please get in touch on 0113 2347474 or email [healthyheartgrants@heartresearch.org.uk](mailto:healthyheartgrants@heartresearch.org.uk)

Before submitting your HHG application please read the **Terms and Conditions**.

After submitting your application, you will receive an automated email with the details of your application which is also a copy of your application so please retain this email acknowledgement.

### How easy is it to secure a Healthy Heart Grant?

Depending on available funding £10,000 is typically available per region each year. Not all Subway® regions may be available each year.

### Do I need to supply a financial statement?

In some circumstances shortlisted applicants may be required to provide a financial statement for the previous year.

## 4. Selection Process

### What is Heart Research UK's shortlisting and awarding criteria?

When shortlisting and selecting which application to fund, the Heart Research UK and Subway® Healthy Heart Grant Panel will look first and foremost at how strong the Healthy Heart message is and how actively it is being promoted through your proposed activities.

If the heart focus is strong throughout, the panel will then also consider:

- how innovative the project is in terms of activities offered and the target audience
- the feasibility of the proposed project
- evidence of appropriate skills & experience to run your healthy heart project
- value for money, with regards to impact and number of participants
- monitoring and evaluation of impact on heart health
- publicity opportunities for the project

**Please note: The Healthy Heart Grant panel's decision is final and Heart Research UK is not obliged to enter into any correspondence regarding unsuccessful applications.**

### What is the selection process?

Heart Research UK and Subway® HHGs:

- 1) **Shortlisting** –Heart Research UK's Healthy Heart Team will review all applications and shortlist up to 5 applicants based on fair and transparent scoring of the above criteria.
- 2) **Presentations** – shortlisted applicants will be required to deliver a presentation to the panel in their region. Check the Healthy Heart Grants pages for presentation dates (subject to change). Presentation date will be confirmed when you receive notification that your application has progressed to this stage.
- 3) **Successful applications** will be notified by telephone within 7 days of the presentation date.
- 4) **Unsuccessful applicants** will be notified by email once the successful grantee has accepted.

### Who makes up the HHG Panel?

The Heart Research UK and Subway® Healthy Heart Grant Panel consists of experts from a broad variety of backgrounds including public health, nutrition, education and long term health prevention in addition to representatives from Subway®'s regional marketing boards.

If you have any other questions about the Healthy Heart Grant, please contact us at:

T: 0113 234 7474

E: [healthyheartgrants@heartresearch.org.uk](mailto:healthyheartgrants@heartresearch.org.uk)

W: [www.heartresearch.org.uk](http://www.heartresearch.org.uk)

Company Limited by guarantee No. 3026813

Registered Charity Number 1044821