



Guidelines for Heart Research UK grantholders

We understand that this is a period of great uncertainty and that the situation is rapidly changing. Please be assured that our aim is to support you to manage your grant and help ensure that the work is completed successfully.

Please get in touch and **obtain our written approval** if you need us to help with any of the following: -

- (1) If the grant has not started we agree that the start date can be delayed, if necessary.
- (2) Deadlines for submission of interim and final reports remain unchanged but can be extended, if necessary.
- (3) We are prepared to support no-cost extensions to cover delays due to Covid-19.
- (4) We will be flexible on the use of underspends and budget virements to cover any exceptional and additional cost incurred by Covid-19.
- (5) We agree that projects can be put into abeyance, with payments and research activities paused for a period of time.
- (6) We support the secondment of clinical staff to frontline patient care in the NHS to support the Covid-19 response. In such cases, we expect salaries to be covered by the NHS. Please keep a record of the names of any affected staff member(s), the duration of secondment (start/end dates) and the salary costs that will be recovered from the NHS.
- (7) We expect Host Institutions to seek government support through the Coronavirus Job Retention Scheme (CJRS) and furlough research staff where appropriate. Please keep a record of the names of any affected staff member(s), the duration of furlough (start/end dates) and the salary costs that will be recovered through the CJRS.
- (8) If additional financial support is needed, we will consider requests on a case-by-case basis.

We recognise that this is a rapidly changing situation, so we will keep these guidelines under regular review and notify you about any changes as soon as possible.